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John Bel Edwards, Governor
Ava Cates, Secretary

Workforce Investment Council

Industry-Based Certification Committee Meeting

Wednesday, December 8, 2021

9:30 AM –

Meeting Minutes

I. Call to order

Chairman David St. Etienne called to order the regular meeting of the Industry Based Certification Committee at **9:30 am** on Zoom, at 1001 N. 23rd Street, Baton Rouge December 8, 2021, Louisiana 70804 Large Executive Conference Room.

- **Executive Counsel Meridith Trahant read a portion of the La. R.S. 42:17.1 Certification:**
 - On March 11, 2020, in Executive Proclamation 25 JBE 2020, Governor John Bel Edwards declared a state of emergency for Louisiana due to COVID-19. The state of emergency was extended in subsequent Executive Proclamations with the most recent extension in 219 JBE 2021 on November 29, 2021. The state of emergency is a public health one and an in-person meeting of the IBCC hosted at the Louisiana Workforce Commission would be detrimental to the health, safety, or welfare of the public.
 - In accordance with Louisiana Revised Statute 42:17.1, the presiding officer of the IBCC, Meridith J. Trahant, hereby certifies that the agenda of the meeting is limited to 1) matters that, if they are delayed, will cause curtailment of vital public services or severe economic dislocation and hardship and 2) matters that are critical to continuation of business of the Louisiana Workforce Commission and are not able to be postponed due to other deadlines that cannot be postponed or delayed.
 - As such, in accordance with Louisiana Revised Statute 42:17.1, the IBCC meeting on Wednesday, December 8, 2021 at 9:30 AM will be held by video conference and in a manner that allows for observation and input by members of the public in accordance with the provisions of the Louisiana Open Meetings law.

II. Roll call

WIC Jawanda J. Givens conducted a roll call. The following persons were present:

Number in attendance: 8 Obtained quorum: yes

Email checklist				
X	Member	X	Designee	
	IBCC Chairman David St. Etienne	X		
	Secretary Ava Cates		Kellie Taylor-White	x
	WIC Chairman Bruce Busada	X		
	Keith Brand (Called in)		Ernest Stevens	
	Camille Conaway	X		
	Gayle Flowers	X		
	Kelsey Osman,DOC	X		
	Jessica Vallelungo	X		
	Mike Palamone			
	Louis Reine			
	Susie Schowen	X		
	Janice Sneed			

	Dr. Lisa Williams	X		
	Meridith Trahant			
	Danielle Barrington			
	Kandice Doley	X		

Review and approval of Previous Minutes:

Motioned to approve minutes:

1st Bruce Busada

2nd Gayle Flowers

No abstentions. No public comments. Approved.

III. Comments – Chairman David St. Etienne: None.

IV. Presentation and Review of open IBC applications:

1. Certified Dietary & Food Service Manager (CDFSM)

Guest Speaker: Jeff DeMars

Motion		1 st					
Second		2 nd					
Yea	Nay	Ab	Member	Yea	Nay	Ab	
	<input type="checkbox"/>		IBCC Chairman David St. Etienne		<input type="checkbox"/>		Susie Schowen
	<input type="checkbox"/>		Secretary Ava Cates		<input type="checkbox"/>		Janice Sneed
	<input type="checkbox"/>		Gov. John Bel Edwards		<input type="checkbox"/>		Jessica Valleungo
	<input type="checkbox"/>		Keith Brand		<input type="checkbox"/>		
	<input type="checkbox"/>		WIC Chairman Bruce Busada		<input type="checkbox"/>		Dr. Lisa Williams
	<input type="checkbox"/>		Camille Conaway		<input type="checkbox"/>		
	<input type="checkbox"/>		Gayle Flowers		<input type="checkbox"/>		
	<input type="checkbox"/>		Kelsey Osman		<input type="checkbox"/>		
	<input type="checkbox"/>		Mike Palamone		<input type="checkbox"/>		
	<input type="checkbox"/>		Louis Reine		<input type="checkbox"/>		

Comments:

- Kellie Taylor-White asks for clarification regarding Pathway 4 and noted that the training plus the required 40 hour M-F course would be prohibitive for full-time students.
- Jessica Vallelungo confirms that Pathway 3 requires 2 years of experience working in person in a kitchen space.
- Kellie Taylor-White notes that IBCC is hesitant to put a credential on a statewide list that can only be taught in Orleans parish. Equity of access is a real issue. We must have a mechanism for training any and all teachers to offer this credential. This is a credential that would be valuable around the state but we need teachers around the state to be able to train k-12 instructors on this.
- Dr. Lisa Williams added that she was under the impression that once the certification was finalized, teachers would be authorized to be trained during the super summer institute. Once the teachers are trained, the certification could be embedded into the curriculum within the culinary space, particularly in the healthcare sector. A summer boot camp could be offered to students so as not to interfere with school. She suggests working out these details offline and bringing this matter back up for approval.

Motioned to defer the application:

1st Kellie Taylor-White

2nd Dr. Lisa Williams

Abstentions: Yes None x
 Opposition: Yes None x
 Approved: Yes x None

2. PYTHON Basic Proficiency – Accelerant Certification

Guest Speaker: Joshua Anderson & Kelsey Osman (Andrea Buttross, Henry Sanders, Devin Broome)

Motion		1 st					
Second		2 nd					
Yea	Nay	Ab	Member	Yea	Nay	Ab	
	<input type="checkbox"/>		IBCC Chairman David St. Etienne	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Susie Schowen
	<input type="checkbox"/>		Secretary Ava Cates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Janice Sneed
	<input type="checkbox"/>		Gov. John Bel Edwards	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Jessica Vallelungo
	<input type="checkbox"/>		Keith Brand	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Dr. Lisa Williams
	<input type="checkbox"/>		WIC Chairman Bruce Busada	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>		Camille Conaway	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>		Gayle Flowers	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	x	Kelsey Osman	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>		Mike Palamone	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
			Louis Reine	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Comments:

- Chairman David St. Etienne asks about barriers to entry due to criminal record?
 - Joshua Anderson responds that the tech industry is most open to giving people second chances and inclusive of all backgrounds
- Chairman St. Etienne asks outside of corrections, how do we get students on board with this and in high schools? Can they take the time to get it?
 - Joshua Anderson states that they can, typically through a coding boot camp. His company initially started this from the beginning with high school focus. He would take lead on training for teachers during the summer to be equipped to train the students.
- Jessica Vallelungo notes that STEM has taken over in place of CTE but this combines them. Teaching tech content is always a concern. We will have to upskill teachers. There will need to be work with the certifying agency and the Department of Education to make sure they are trained. She notes that the application talks a lot about ATLOS and is specific to corrections. Can this be taught outside of ATLOS and who is the certifying agency on the IBC?
 - Devin Broome responds that Certiport is the IBC.
 - Joshua Anderson adds that Accelerant is another.
 - Kelsey comments that DOC uses a Microsoft technology certification that is being phased out. They will be moving into an IT specialist certification with focus on PYTHON.
- Kellie Taylor-White recommends approving the Microsoft certification today and adopting the new one when it comes.
- Mr. Bruce Busada asks what is the timeline of phasing out of Microsoft?
 - Kelsey states that it is June 30, 2022, then moving into IT specialist certification- PYTHON.
- Jessica Vallelungo recommends getting ahead of the phase out and voting to adopt the IT Specialist PYTHON credential now.

Motioned to approve IT Specialist PYTHON credential:

1st Susie Schowen

2nd Dr. Lisa Williams

Abstentions: Yes x None Kelsey Osman

Opposition: Yes None x

Approved: Yes x None

V. Public Comment: None

VI. Other Business

- a. Mr. Bruce Busada notes that Camille Conaway will be leaving LCTCS and therefore the IBCC. He thanks her for her service.

- b. Chairman St. Etienne echoes the sentiment.
- c. WIC Director Jawanda Givens notes the standing dates for IBCC meetings in 2022
 - i. January 11
 - ii. April 12
 - iii. July 12
 - iv. October 11

VII. Adjournment: Chairman David St. Etienne adjourned the meeting at 10:52am

Minutes submitted by: Kandice Doley

Minutes approved by: Quorum of IBCC meeting on January 11, 2022.